

March 12, 2020

Notice to Halsey Taylor Customers

Subject: Coronavirus (COVID-19) and Halsey Taylor Drinking Water Products

Dear Valued Halsey Taylor Customer,

We have received numerous inquiries regarding the safety of our products relative to the Coronavirus (COVID-19). As the Coronavirus (COVID-19) begins to impact more industries and organizations each day, we would like to share pertinent information you should know regarding the care of your Halsey Taylor drinking water products.

The exterior surfaces of Halsey Taylor drinking water products, including drinking fountains and bubblers, are constructed of a variety of metals and anti-microbial plastics. This makes them easy to clean and resistant to the growth of bacteria. However, it should be noted that the use of anti-microbial materials alone cannot stop the spread of viruses such as the Coronavirus, also known as COVID-19. As of the date of this letter, the US Centers for Disease Control (the "US-CDC") indicates Coronavirus can remain viable on surfaces made from a variety of materials for hours to days (link).

We suggest that you continue to monitor the CDC's website (<u>link</u>) for the most recent information related to methods and materials to prevent the spread of Coronavirus. For Halsey Taylor drinking water products, follow the cleaning directions outlined in the instructions provided with your product or visit our website for more information (<u>link</u>); and if you choose to use a disinfectant, use only the following products:

- Virox Technologies, Inc. PREempt Wipes
- Clorox Commercial Solutions® Hydrogen Peroxide Cleaner Disinfecting Wipes
- Clorox Healthcare® Disinfectant Hydrogen Peroxide Cleaner Wipes

Once you have used any disinfectant on a Halsey Taylor drinking water product, it must be thoroughly wiped dry with a water-dampened clean cloth after the specified disinfectant contact time as indicated on the disinfectant product.

As always, we will continue to communicate openly and consistently with our customers. Should you have any questions regarding this information, please don't hesitate to contact me or a member of the Halsey Taylor Customer Care Team.

Respectfully,

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